



# UTTAR PRADESH PUBLIC SERVICE COMMISSION

Advertisement No.-  
D-4/E-1/2025  
Date: 25.09.2025

DATE OF COMMENCEMENT OF ONLINE APPLICATION : 25.09.2025

LAST DATE FOR THE PAYMENT OF ONLINE APPLICATION FEE IN THE BANK & SUBMISSION OF ONLINE APPLICATION : 27.10.2025

LAST DATE FOR CORRECTION/MODIFICATION IN SUBMITTED ONLINE APPLICATION AND FEE RECONCILIATION : 03.11.2025

LAST DATE AND TIME FOR SUBMISSION OF HARD COPY OF ONLINE APPLICATION ALONGWITH DOCUMENTS: 10.11.2025 (Till 05:00 PM)

## IMPORTANT

- (1) (a) It is mandatory for the candidates to make One Time Registration (O.T.R.) and obtain O.T.R. Number before applying online.
- (b) Those Candidates who have not obtained O.T.R. Number, must obtain it from commission's website <https://otr.pariksha.nic.in> 72 hours before the submission of Online application.
- (c) Only after obtaining O.T.R. Number a candidate may submit online application through commission's website <https://uppsc.up.nic.in>.
- (2) At the time of online application the candidates are directed to ensure the preservation of information regarding all the stages (i.e. O.T.R., Fee payment, Final submission, Qualification related modification/Error correction etc.) in Soft/Hard copy for future references.
- (3) The candidate must carefully study the detailed advertisement and may apply for the post only when he/ she is eligible for the concerned post.

**NOTE-** (1) Candidates after submitting their applications through online shall send self attested photo copies of their all academic/required documents regarding their claims along with printout of online form till 05:00 P.M. of last date for submission of hard copy of online application alongwith documents through registered/ speed post or by hand in the office of the Commission. In absence of required relevant documents, the claim made by the candidates shall not be tenable and relevant documents received after due date in the office of the Commission will not be accepted.

(2) The candidates are advised to login to the 'Candidate Dashboard (O.T.R. Based)' on the commission's website, download and take printout of the autofilled address-slip and paste it on the envelope containing application and documents.

(3) The envelope should be of A-4 size. In case of applying for more than one post candidates must send their application form & documents etc. for each post in a separate envelope otherwise said application forms will be rejected.

(4) In case of a single type of post, the candidate shall send only one application form and related documents in one envelope. If application forms and documents of more than one candidate are sent in a single envelope, such application forms shall be rejected.

(5) If the candidate does not paste autofilled address slip on the envelope, his/her candidature may be cancelled by the Commission.

## SPECIAL NOTICE :-

(a) The candidates will be entirely responsible for on-line submission of application. The application of the candidate will be accepted only after the payment of the fee in the bank till the last date of fee submission.

(b) Candidates are directed to visit the website of the commission continuously for updates. All future information/instructions will be sent to the registered mobile number and email ID as linked in O.T.R. by SMS or email.

### 1. IMPORTANT INFORMATION FOR CANDIDATES APPLYING ONLINE

This advertisement is on the website of the commission <https://uppsc.up.nic.in>. 'O.T.R. BASED APPLICATION' system is applicable for applying against this advertisement. Application sent through any other medium will not be accepted. Therefore, candidates have to apply online only.

The candidates applying online are expected to go through the following instructions thoroughly and apply accordingly:- When the candidate clicks on the "ALL NOTIFICATIONS/ ADVERTISEMENTS" in the Commission's website <https://uppsc.up.nic.in>, the 'ONLINE ADVERTISEMENTS' will automatically be displayed, which has following three parts:-

- (i) User Instructions
- (ii) View Advertisement
- (iii) Apply

The Instructions for filling Online form have been given in User Instructions. The candidates desirous to see the respective advertisement will have to click on "View Advertisement". Thereafter, a full advertisement will be displayed alongwith Sample Snapshots of Online Application procedure.

### 'Online Application' will be completed in four stages :-

**First Stage:-** On clicking 'Apply', 'Authenticate with O.T.R.' will be displayed with respect to the examination and on clicking 'Authenticate with O.T.R.', 'Have You Completed Your O.T.R. Registration' will be displayed, in which the candidate will have to tick 'Yes' or 'No'. If the candidate:-

(i) Ticks on 'Yes' and clicks on 'Go' button, then 'Enter your O.T.R. Number' will be displayed wherein he/she has to fill O.T.R. Number and click on 'Proceed' button. On clicking 'Proceed' button, 'Click here to Authenticate' will be displayed, clicking whereupon the candidate may authenticate through O.T.P. received on his/her registered mobile no./email ID or O.T.R. password. Having completed the process of Authentication, all personal details of the candidate (as filled in O.T.R.) will be displayed automatically. The candidate will have to fill only essential qualification as required for the post.

(ii) Ticks on 'No' and clicks on 'Go' button:- (a) First of all, the candidate has to obtain One Time Registration Number from O.T.R. Web-portal (<https://otr.pariksha.nic.in>) of the Commission. (b) After obtaining O.T.R. number the candidate will have to apply online according to the process adopted in First Stage.

**Second Stage:-** The First Stage procedure having been completed the 'Applicant Dashboard' will automatically be displayed on the screen. The candidate will have to click on 'Submit Details' under 'Application Part-2' against applied post, thereafter the permanent and correspondence address along with application form will automatically be displayed on the screen from O.T.R. along with the preferential qualifications prescribed for the post. The candidate will have to choose Yes/No option against each preferential qualification.

**Third Stage:-** After the completion of the procedure of Second Stage, 'Fee Confirmation Window' will automatically be displayed on the screen under which upon clicking on 'Yes' option in front of 'Proceed for fee payment' Home Page of 'SBI MOPS' will be displayed comprising of 03 modes of payment:- (i) NET BANKING (ii) CARD PAYMENTS and (iii) OTHER PAYMENT MODES.

After payment of the required fee by any one of the above prescribed modes, 'Payment Transaction Slip' shall be displayed alongwith detail of fee payment, the print of which must be taken by clicking on 'Printer Icon'. In the event of 'Payment Failed' the candidate has to go to 'Candidate Dashboard login' and after filling the O.T.R. number proceed to authenticate through O.T.P. or O.T.R. password and after login click on 'Pending

Payment' to pay the fee, compulsorily for online application.

**Note: It is mandatory to make payment of fee in the bank of 'ONLINE APPLICATION' Process by the candidate till the last date and time fixed for it. Candidates should take a print out of the same and keep it safe.**

**Fourth Stage:-** After completing the procedure of the Third Stage the application form of the candidate will automatically be displayed on screen, the print of which may be obtained by the candidate. The candidate will have to take the print of online application and keep it safe with himself/ herself to produce it in the office of the commission when required in case of any discrepancy, else his/her request/ claim will not be accepted. After applying, in case of any modification in the qualification of applied post, the candidate may click on 'Candidate Dashboard Login' of 'Home Page' to modify it only once till last date for correction/modification and time fixed for it.

## Special Instructions

(1) The category, sub-category, domicile, gender, date of birth, E.W.S., creamy layer, name and address as claimed by the candidates till the last date/modification date of online application only will be considered valid. No representation for any change will be entertained after the last date. On fetching wrong information, the candidature will be treated as cancelled.

(2) If at any stage, it comes to the knowledge of the commission that the candidate has concealed or misrepresented any information, his/her candidature shall be rejected and proceeding to debar him/her from this examination and all future examinations and selections and also other punitive actions shall be initiated.

(3) As per decision of the UPPSC, a candidate will be liable to be debarred from this selection and all other future examinations and selections upto a maximum period of five years for furnishing any wrong information in his/her application form which cannot be substantiated by relevant documents or for any other malpractice.

(4) If any change is to be made in the personal detail mentioned in the O.T.R. it will be mandatory to Synchronise it on the Dashboard after that change, otherwise change will not be allowed. In this regard any on-line/off-line representation will not be accepted for error correction/amendment. Incomplete application will be cursorily rejected and no correspondence will be entertained in this regard.

(5) The candidature of such candidates who are subsequently found ineligible according to the terms laid down in advertisement will be cancelled and their any claim for the examination will not be entertained. The decision of the Commission regarding candidature/selection of the candidates shall be final.

(6) The application/candidature will be rejected/cancelled, if the application form is not submitted on prescribed format, date of birth is not mentioned or wrong date of birth is mentioned, candidate is overage, under age, does not possess the minimum educational qualifications, applications received after last date and cases of no signature under declaration in the format and no correspondence/representation in this regard shall be entertained.

(7) The Commission may admit the candidates provisionally after summarily checking their applications but if it is found at any stage that applicant was not eligible or his/her application was not entertainable even at preliminary stage, his/her candidature will be rejected and if the candidate is selected and recommended by the Commission, the recommendation made by the Commission for the appointment shall be withdrawn.

(8) In the event of involvement of a candidate in the concealment of any important information, pendency of any case / criminal case, conviction, more than one husband or wife being alive, submission of facts in a distorted manner, malpractice, canvassing for candidature/ selection etc, the Commission reserves the right to reject the candidature and debar him from appearing in the selection in question and in all other future examinations and selections.

(9) In case the candidates present at the time of document verification do not present the required documents, it will be mandatory for them to submit the same within the period prescribed for this purpose as per the decision of the Hon'ble commission. In case the candidate does not present the required documents within the said period, the candidature of the candidate will be cancelled. If any candidate does not appear for document verification on the date prescribed for verification of original documents, assuming that he/she is not interested for the post in question, his candidature will be cancelled.

**2. Application Fee :** After completing the process of First and Second Stage in the online application process, deposit the fee category wise as per the instructions given in the Third Stage. The prescribed fee is as follows:-

- |                                                                    |                                                                             |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------|
| (i) Unreserved/Economically Weaker Sections/Other Backward Classes | - Application fee Rs. 80/- + On-line process fee Rs. 25/- Total = Rs. 105/- |
| (ii) Scheduled Castes/ Scheduled Tribes                            | - Application fee Rs. 40/- + On-line process fee Rs. 25/- Total = Rs. 65/-  |
| (iii) Disabled Category                                            | - Application fee NIL/- + On-line process fee Rs. 25/- Total = Rs. 25/-     |
| (iv) Ex-Servicemen                                                 | - Application fee Rs. 40/- + On-line process fee Rs. 25/- Total = Rs. 65/-  |
| (v) Dependents of the Freedom Fighters/ Women/Skilled Player       | - According to their original category                                      |

## Directorate of Culture, U.P.

**Department No.:** S-3/05, **Name of the Post:** Regional Archives Officer, **Number of Vacancies:** 01 Categorywise number of vacancies:- Vertical Reservation-01-UR, Horizontal Reservation-NA., **Nature of Post:** Group-B, Gazetted, **Pay Scale:** Level-8 (Rs. 47,600-1,51,100), **Age Limit:** 30 to 45 (Age relaxation is permissible as per rules.)

### Academic Qualifications:- (A) Essential Qualification:-

(a) A master's degree with Second Division in Medieval Indian History or Modern Indian History with at least fifty percent marks, from a University established by law in India or a degree recognised by the Government as equivalent thereto. (b) One year diploma in archival studies from National Archive. (c) Five year experience in historical research in a state archive. (d) Five years working experience as Technical Assistant (Class III) in a State or Central Government Archives.

**समकक्ष अर्हता:-** भारत में विधि द्वारा स्थापित किसी विश्वविद्यालय से इतिहास या मध्यकालीन और आधुनिक भारतीय इतिहास (एम.आई.एच.) में कम से कम पचास प्रतिशत अंकों के साथ स्नातकोत्तर उपाधि।

**(B) Preferential Qualification:-** (a) A good knowledge of Hindi shall be a preferential qualification. (b) A candidate, who has- (1) Served in the Territorial Army for a minimum period of two years;

or

(2) Obtained a 'B' certificate of National Cadet Corps, shall other things being equal, be



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